

Follow the four (4) metre rule: All work activity must be kept "AT LEAST 4.0 METRES" from overhead lines. If you need to work closer to our overhead lines you must get a *Close Approach Consent Certificate*. **It takes a minimum of at least five (5) working days to process this consent.**

Do not dig within five (5) metres of one of our power poles without a *Close Approach Consent Certificate*. Depending on the depth of excavations, you may need additional pole supports to prevent poles collapsing. We can advise you and will provide supervision in some cases.

Company / Personal Information	Company / Home:			
	Address:			
	Contact Name:			
	Contact Phone No:		Fax No:	
	Email:			

Work Site Information	Name of Site Supervisor or Plant Operator(s):			Contact Phone numbers:		
	Description of work to be carried out: <small>(where possible include the Top Energy pole or asset number which can be found as a plate on the pole or asset.)</small>					
		First Asset #:		Last Asset #:		
	Street or Location of work site: <small>(this may include a sketch on a separate piece of paper)</small>					
Proposed Work dates & Times:	Start:	/ /	hrs	Finish:	/ /	hrs

I am applying to:	Operate plant near overhead power lines <input type="checkbox"/>	Erect scaffolding near overhead power lines <input type="checkbox"/> (NOTE: special distances and conditions will apply)
	Work near overhead power lines <input type="checkbox"/>	
	Cut vegetation near overhead power lines <input type="checkbox"/>	Erect a structure near overhead power lines <input type="checkbox"/> (NOTE: special distances and conditions will apply)
	Excavate near poles or pole supports <input type="checkbox"/>	

In signing this Close Approach Consent Certificate application I, as the applicant agree that no work will occur outside the Consent Issue, dates and times as stated on the certificate issued and that I agree to, and understand the conditions listed on page 2 of this application and on the issued consent certificate.

Signed by:		On Behalf of:	
Name:		Date:	

Contact: Top Energy Control Centre (TECC); Top Energy Ltd, PO Box 43, Kerikeri 0245
Phone: 09 4070629 or Fax: 09 407 0653 or Email: consents@topenergy.co.nz

Close Approach Consent Application

Top Energy's Standard Conditions of approval of Proposed work:

1. All Power Lines are to be treated as "live" at all times and at no time will any person or any part of any machine or materials come into contact with the line. With the exception of approved Top Energy employees working under an access permit. All workers shall observe the MAD (Minimum Approach Distances) from power lines shown in Section 3 of the approved consent certificate. The MAD are minimum distances under ideal environmental, weather and working conditions.
2. This application is purely for one (1) specific location, if multiple locations are required, as in a drainage ditch digger, you may need a number of consents simultaneously, if unsure please contact the **Top Energy Control Centre on 09 4070629**.
3. Advice shall be given to the Top Energy Control Centre at the commencement and completion of work each day by the Site Supervisor by phoning **Top Energy Control Centre on 09 4070629**. The Top Energy Control Centre will confirm the status of the line to the site supervisor on each advice (To ensure the safety of the consent holder and their staff).
4. The Site Supervisor is responsible for compliance with all relevant Acts and Regulations and is to remain on site at all times mobile plant is within 4.0 metres of overhead lines, and shall be contactable by phone on site unless prior arrangement has been made. If this system fails, charges may apply.
5. A Safety Observer is required when mobile plant is within 4.0 metres of overhead lines.
6. This consent is not transferable to any other operator.
7. The approved consent certificate must be available for inspection on site at all times and be able to be produced on request.
8. Any overhead line or underground cable contact is to be reported to Top Energy Control Centre immediately. **TECC Emergency Phone: 09 4070629**
9. A Warning Notice "**WARNING, KEEP CLEAR OF OVERHEAD ELECTRIC LINES**" shall be placed as near as practicable to the mobile plant operator's position.
10. If any work involving excavation or interference of land is within 8 metres of a pole or stay wire of an overhead electric line the work must comply with NZECP 34 section 2, otherwise consent shall be required in writing from the line owner.
11. Any digging near Strategic Underground Cables or Equipment closer than MAD must be by hand and supervised by Top Energy Representative.
12. The consent holder will be liable for all repair and restoration costs for any damage to any Top Energy Asset.
13. Failure to comply with the consent conditions may incur further costs for the applicant and / or withdrawal of the consent.
14. The approved consent certificate may be rescinded / rescheduled at any time at Top Energy's sole discretion to meet our operational needs.
15. If any unsafe conditions occur during the performance of the work under this consent, the work will cease immediately, and the site supervisor will advise the Top Energy Control Centre on 09 4070629 immediately.
16. The consent holder agrees that work can be halted at any time by any Top Energy Employee. While the first visit to inspect the work site **will not be chargeable**, the consent applicant agrees that any cost incurred by Top Energy in carrying out the work in connection with the consent may be charged to the consent holder and payable to Top Energy Ltd. Please request a quote if unsure.
17. A no times does Top Energy accept liability for the actions or inactions of the applicant or any persons covered under the consent certificate.
18. All work defined as notifiable works under the **Health and Safety in Employment Regulations 1995** while operating under the issued consent certificate shall be notified by the applicant to the Ministry of Business, Innovation and Employment before commencement of work.